

**EAST WINDSOR TOWNSHIP COUNCIL
REORGANIZATIONAL MEETING MINUTES**

January 5, 2021

6:30 p.m.

**Via ZOOM
MINUTES**

CALL TO ORDER:

The Reorganizational meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 6:30 p.m. on January 5, 2021.

VERIFICATION OF NOTICE OF MEETING:

The Municipal Clerk announced that notice of this meeting was sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Township Municipal Building on December 31, 2020 and that all requirements of the Open Public Meetings Act have been met.

INVOCATION:

Rabbi Jay M. Kornsgold, Beth El Synagogue, gave the invocation.

FLAG SALUTE:

The Flag Salute was led by Mayor Janice S. Mironov.

NATIONAL ANTHEM “Star Spangled Banner”

Danielle Horta Bollaci sang the Nation Anthem.

ROLL CALL:

Present: Council Members Denise A. Daniels, Marc Lippman, Janice S. Mironov, Alan Rosenberg, Perry M. Shapiro, Peter V. Yeager and John H. Zoller.

NOMINATION AND ELECTION OF MAYOR:

It was MOVED by Council Member Shapiro SECONDED by Council Member Zoller nominating Janice S. Mironov as Mayor. There being no other nominations made, the roll was called.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, Janice S. Mironov was unanimously elected Mayor.

The Oath of Office was administered to Mayor Janice S. Mironov by Township Attorney David Orron.

NOMINATION AND ELECTION OF DEPUTY MAYOR:

It was MOVED by Council Member Lippman SECONDED by Council Member Rosenberg nominating Peter Yeager as Deputy Mayor. There being no other nominations made, the roll was called.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, Peter Yeager was unanimously elected as Deputy Mayor.

The Oath of Office was administered to Deputy Mayor Peter Yeager by Mayor Janice Mironov.

APPOINTMENTS BY COUNCIL:

It was MOVED by Council Member Yeager SECONDED by Council Member Lippman to appoint David E. Orron as Township Attorney for the year 2021.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, David E. Orron was appointed as Township Attorney for the year 2021.

It was MOVED by Council Member Lippman SECONDED by Council Member Zoller to appoint Robert Janzekovich as Township Prosecutor for the year 2021.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, Robert Janzekovich was appointed as Township Prosecutor for the year 2021.

It was MOVED by Council Member Rosenberg SECONDED by Council Member Yeager to appoint Robert M. Schwartz as Township Public Defender for the year 2021.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, Robert M. Schwartz was appointed as Township Public Defender for the year 2021.

Township Attorney David E. Orron read the proposed appointments to Township Boards and Committees.

Clean Communities Advisory Committee:
Peter Block to a three (3) year term ending 12/31/2023.

Mayor Janice Mironov and Council Member Rosenberg as Township Council Liaisons.

Commission on Aging:

Sydelle Norris, Ondina Jeffers and Dilys Henninger to 3 year terms ending 12/31/2023.
Council Member Daniels and Council Member Rosenberg as Township Council Liaisons.

Economic Development Committee:

Oren Livne, Lawrence Zisman and Lesley Gross to 3 year terms ending 12/31/2023.
Mayor Janice Mironov and Council Member Zoller as Township Council Liaisons.

Health Advisory Board:

Harshav Ravel and Pat Greaves to 5 year terms ending 12/31/2025.
Mayor Janice Mironov and Council Member Daniels as Township Council Liaison.

Local Assistance Board:

Deputy Mayor Yeager as Township Council Member.

Planning Board:

Edward Kelley as a Class IV member for a 4 year term ending 12/31/2024.
Council Member Shapiro as Class III Township Council Member.

Recreation Commission:

Matt Kohut, Jenine Porter-Celestin and Sarahlee Johnson to 5 year terms ending 12/31/2025.
Deputy Mayor Yeager as Township Council Liaison.

Zoning Board of Adjustment:

David Absalom to a 4 year term ending 12/31/2024.

It was MOVED by Council Member Zoller SECONDED by Council Member Yeager to appoint the Board and Committee members set forth on the list to the respective positions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, the Board and Committee members set forth on the list were appointed to the respective positions.

APPOINTMENTS BY MAYOR:

Mayor Janice S. Mironov made the following appointments:

Environmental Commission:

Edward Kelley for a 3 year term ending 12/31/2023.
Council Member Zoller as Township Council Liaison

Planning Board:

Township Manager James Brady as Class II - Township Official (Other Than a Member of Council) for a 1 year term ending 12/31/2021.

Auxiliary Members to Township Boards and Committees

For one (1) year terms:

To the Clean Communities Committee: Nilesh Patel

To the Commission on Aging: Fay Fisch, Amy Lerner and Ellen Murphy

To the Economic Development Committee: Rene Jocelyn

To the Environmental Commission: Hemant Shah and Michael Baskin

To the Health Advisory Board: Scott Loonin

Municipal Alliance Committee:

Deputy Mayor Peter Yeager as the Mayor's Representative and Coordinator for a 1 year term.

RISE Board Member:

As East Windsor Representative, Council Member Rosenberg for a 1 year term and Mayor Mironov as alternate Township Representative.

Student Members

Mayor Janice S. Mironov reiterated appointments made to date:

Clean Communities Committee: Abhinav Mahesh, Bhavya Kilambi, Maanasri Balasubramanian, Jerry Ford IV

Commission on Aging: Alisha Greenstein

Economic Development Committee: Yona Kornsgold, Anusri Mallampalli, Jacen Ordonez, Sean McAleer, Siddarth Kerkar, Akkshath Subrahmanian

Environmental Commission: Aditi Hariharan, Anjali Rabindran, Simran Bhathal, Akul Solanki, Ameya Keertikar, Rajiv Srinath

Health Advisory Board: Aditi Choudhary, Arjun Hariharan, Suraj Neelamagam, Shruti Nagpal

Municipal Alliance: Aayush Gandhi

Recreation Commission: Aayush Gupta, Laasya Uppuluri, Ethan Bandel, Hayden Bandel, Rahul Iyengar

PUBLIC FORUM:

No members of the public spoke.

RESOLUTIONS:

Resolution R2021-001 Designating Date, Time and Place of Meetings of Council for 2021

**RESOLUTION R2021-001
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, in response to and in recognition of the health emergency, until further notice, the 2021 Regular Meetings of the Township Council will be held at 5:30 p.m., on the dates noted below, via electronic means only, in accordance with Executive Order No. 103 issued by Governor Murphy on March 9, 2020 and since extended declaring a “State of Emergency and Public Health Emergency in the State of New Jersey,” in order to protect the health, safety, and welfare of our citizens while ensuring the continued open function of government, and in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq; and

WHEREAS, Electronic public access instructions will be included with every Council meeting agenda and on the Township website; and

WHEREAS, when conditions allow, as determined by the Township Council, the Council Regular Meetings will be held in the Municipal Building at 16 Lanning Boulevard.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. Until further notice, the 2021 Regular Meetings of the Township Council will be held at 5:30 p.m., on the following dates, via electronic means:

Tuesday, January 12, 2021	Tuesday, July 6, 2021
Tuesday, January 26, 2021	Tuesday, July 20, 2021
Tuesday, February 9, 2021	Tuesday, August 3, 2021
Tuesday, February 23, 2021	Tuesday, August 17, 2021
Tuesday, March 9, 2021	Tuesday, September 14, 2021
Tuesday, March 23, 2021	Tuesday, September 21, 2021
Tuesday, April 6, 2021	Tuesday, October 5, 2021
Tuesday, April 20, 2021	Tuesday, October 19, 2021
Tuesday, May 4, 2021	Tuesday, November 2, 2021
Tuesday, May 18, 2021	Tuesday, November 16, 2021
Tuesday, June 8, 2021	Tuesday, December 7, 2021
Tuesday, June 22, 2021	Tuesday, December 21, 2021

2. When conditions allow, as determined by the Township Council, and upon public notice issued in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Township Council Regular Meetings will be held in the Municipal Building at 16 Lanning Boulevard on the dates and times contained in that notice.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2021.

Resolution R2021-002 Designating Official Newspapers

**RESOLUTION R2021-002
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Times of Trenton is hereby designated as the official newspaper of the Township for the year 2021.
2. The Times of Trenton is also designated to receive any and all meeting notices of the Township.
3. The Trentonian is designated to receive meeting notices and any other notices as deemed appropriate.
4. The Bulletin Board in the office of the Municipal Clerk in the East Windsor Municipal Building, 16 Lanning Boulevard, East Windsor NJ 08520 is hereby designated as the place where all official notices are to be posted.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2021.

Resolution R2021-003 Interest Rate on Delinquent Taxes

**RESOLUTION R2021-003
EAST WINDSOR TOWNSHIP
COUNTY OF MERCER**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that interest on delinquent taxes during the year 2021 be charged at the rate of eight (8%) percentum on the first \$1,500 of the delinquency on any lot, and at the rate of eighteen (18%) percentum on any amount in excess of \$1,500, the same to be calculated from the date the tax was payable until the date of actual payment, provided, however, that no interest be charged if payment of taxes is made within ten (10) days after the date upon which the same became payable.

BE IT FURTHER RESOLVED that unpaid delinquencies in excess of \$10,000 at the end of the calendar year be charged additional interest at the rate of six (6%) percentum of the amount of the delinquency.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2021.

Resolution R2021-004 Certifying Agent for PERS & PFRS

**RESOLUTION R2021-004
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that pursuant to the requirements of the Public Employee's Retirement System and the Police and Firemen's Retirement System that the Chief Financial Officer, Laurie Finger, is hereby designated as Certifying Agent and shall be responsible for processing all documents and sending the said documents as required pertaining to the aforesaid retirement systems.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2021.

Resolution R2021-005 Designating Public Agency Compliance Officer for 2021

**RESOLUTION R2021-005
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, in accordance with N.J.S.C. 17:27-3.3, each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O. to serve as the public agency point of contact for all matters concerning implementation and administration of Equal Employment opportunity statutes and regulations.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Township Manager is hereby appointed as the Public Agency Compliance Officer on behalf of the Township of East Windsor.
2. The Municipal Clerk is authorized and directed to forward a certified copy of this Resolution to the State of New Jersey, Department of Treasury, Division of Purchase and Property, Contract Compliance Audit Unit, EEO Monitoring Program.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2021.

Resolution R2021-006 Designating Official Bank Depositories

**RESOLUTION R2021-006
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as depositories for its monies banks or trust companies having its place of business in the state and organized under the laws of the United States or this state; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. Berkshire Bank is hereby currently designated as depositories for all the monies of the Township of East Windsor unless or until further action of the governing body.
2. Prior to the deposit of any municipal funds in the above name
Depositories, bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under Government Units Deposit Protection Act (N.J.S.A. 17:9-41).
3. Berkshire Bank is hereby authorized to make payments from the funds on deposit with them upon and according to signed checks, drafts, notes and/or acceptances of the Township of East Windsor pursuant to the attached "East Windsor Township Accounts and Authorized Signatures" list, dated January 5, 2021.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2021.

Resolution R2021-007 By-Laws of Council for year 2021

**RESOLUTION R2021-007
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township Council of the Township of East Windsor is desirous of facilitating public access to the proceedings of the Township Council; and

WHEREAS, there is a need to provide guidelines for increasing such access.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, as follows:

1. The attached guidelines entitled "Regulations Governing Meeting Dates, Agenda, and Procedures for Conducting Business of the Township Council", dated January 5, 2021, are hereby adopted as By-Laws of the Township Council for the year 2021.
2. Copies of same shall be sent to all department heads and posted permanently in municipal facilities.
3. This Resolution shall become effective immediately.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2021.

Resolution R2021-008 2021 Temporary Budget Appropriations

**RESOLUTION R2021-008
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:4-19 provides that the governing body shall make temporary appropriations to provide for the period between the beginning of the budget year and the date of the adoption of the budget; and

WHEREAS, in accordance with N.J.S.A. 40A:4-19, the total of the attached temporary general appropriations does not exceed 26.25% of the total of all budget appropriations of the preceding year, less appropriations for debt service, capital improvements fund and public assistance; and

WHEREAS, the total proposed temporary appropriations are \$4,790,450.00 for current fund plus \$565,000.00 for Garbage District No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor in the County of Mercer, State of New Jersey as follows:

1. The attached “East Windsor Township 2021 Temporary Budget”, dated December 14, 2020, is hereby approved.
2. A certified copy of the Resolution shall be transmitted to the Chief Financial Officer.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 5, 2021.

Resolutions R2021-001 through R2021-008 were MOVED in block by Council Member Lippman, SECONDED by Council Member Rosenberg

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolutions numbered R2021-001 through R2021-008 were approved.

RECOGNITIONS

Mayor Mironov recognized a number of elected officials that attended the meeting and further stated how important these partnerships are within the town and all the hard work that goes into them. Mayor Mironov recognized the following: State Senator Linda Greenstein, Assemblyman Daniel Benson, Assemblyman Wayne DeAngelo, Assemblywoman Verlina Reynolds-Jackson, Assemblyman Anthony S. Verrelli, Mercer County Executive Brian Hughes, Mercer County Sheriff Jack Kemler, Mercer County Clerk Paula Sollami-Covello, Mercer County Surrogate Diane Gerofsky, Mercer County Commissioner Ann Cannon, Mercer County

Commissioner John Cimino, Mercer County Commissioner Pat Colavita, Mercer County Commissioner Samuel Frisby, Mercer County Commissioner Andrew Koontz, Mercer County Commissioner Nina Melker, Mercer County Commissioner Lucylle Walter, Hightstown Borough Mayor Larry Quattrone, Hightstown Borough Council Member Steve Misiura, Hightstown Borough Council Member Joseph Cicalese, Hightstown Borough Council Member Dimitri Musing, Hightstown Borough President and Council Member Susan Bluth, Hightstown Borough Council Member Josh Jackson, Hightstown Borough Council Member Cristina Fowler, Ewing Township Council Member Jennifer Keyes-Maloney, Hamilton Township Mayor Jeff Martin, Hamilton Township Council Member Charles Whalen, Hamilton Township Council Member Pat Papero, Hamilton Township Council Member Nancy Phillips, Hamilton Township Council Member Anthony Carabelli, Hopewell Township Council Member Krisitin McLaughlin, Hopewell Township Council Member Julie Blake, Hopewell Township Council Member Kevin Kuchinski, Hopewell Township Council Member Michael Ruger, Hopewell Township Council Member Courtney Peters-Manning, Plainsboro Mayor Peter Cantu, East Windsor Volunteer Fire Company No. 1 Chief Josh Matorin, East Windsor Volunteer Fire Company No. 1 President Jack Israel, and East Windsor Volunteer Fire Company No. 1 volunteer Johann Schneider.

PRESENTATIONS:

Mayor Mironov presented certificates of appreciation to the following volunteer members of boards and committees for their service to the Township: Peter Blok of the Clean Communities Committee, Sydelle Norris, Ondina Jeffers and Dilys Henninger of the Commission on Aging, Oren Livne and Lawrence Zisman of the Economic Development Committee, Edward Kelley of the Environmental Commission, Andrew Dzurisin III of the Health Advisory Board, Edward Kelley and Jagruti Patel of the Planning Board and Matt Kohut and Jenine Porter-Celestin of the Recreation Commission. Mayor Mironov stated not all members were able to make it but she thanked everyone for their great contributions.

OTHER RECOGNITIONS:

Mayor Mironov recognized East Windsor Heroes of 2020 to five East Windsor heroes that have stepped up during the health emergency and during these very difficult times helping several local residents, groups and businesses for the community, through grocery deliveries, food distributions and donations of protective equipment and supplies. These local heroes helped our East Windsor community keep safe and healthy by being lifelines during these trying times.

Mayor Mironov recognized the following five heroes:

- HOVIONE: (General Manager Filipe Tomas), an international pharmaceutical company located on Lake Drive, reached out at the outset of the pandemic, donating scarce and much needed Township protective equipment and supplies, including 3,500 surgical masks, gallons of disinfectant, large quantities of hand sanitizer bottles, goggles and no touch thermometers for municipal use.
- N.J. RISE: (Executive Director Leslie Koppel and Board of Directors President Nancy Walker Laudenberger): N.J. Rise, has supplied food support for families in East Windsor and Hightstown via the food pantry and several major drive-thru food distributions, with pro-active grant support. N.J. Rise, also recognized by NJ

Governor Phil Murphy, has assisted 325 families a week at their food pantry and 7,122 families at ten major drive-thru food distribution events this year.

- GREGORY DAILEY: Gregory Dailey, recognized by CNN and TIME Magazine as a Hero of 2020, turned his morning paper route into a lifeline for those who did not have a means of getting their groceries. Realizing that many of his customers might not be able to get to the store, he left a note with the newspapers for customers to call him if they needed anything, and began receiving calls before he arrived home. Greg Dailey, with his family, has been picking up and delivering groceries to people confined to their homes, making over 1,000 grocery runs aiding more than 140 homes, since mid-March.
- SAM KATZ: Sam Katz, in cooperation with the U. S. Department of Agriculture Summer Food Service Program, organized the weekly free food distribution of 7 day food boxes for people under the age of 18 on Sundays at Ethel McKnight Elementary School (58 Twin Rivers Drive). Since the start of this program, over 21,000 meals have been distributed.
- GLORIA HANSEN: Gloria Hansen pioneered SewtoStopCovid19 website and Facebook page when the pandemic hit and there was a severe mask shortage. She established it as a way *to* connect people who sew and are willing to help places in need by enlisting individuals from throughout the region and even nationwide to sew and distribute masks. Since its inception, over 35,000 masks have been made and donated.

REMARKS BY MEMBERS OF COUNCIL AND MAYOR:

Council Members expressed wishes for a Happy New Year as well as thanks for the opportunities to serve the Township. Mayor Mironov highlighted the many accomplishments and numerous works of the prior year and goals for the coming year of the Mayor and Council of East Windsor.

ADJOURNMENT

There being no further business Mayor Mironov declared the meeting adjourned at 7:30 p.m.

Kelly Lettera
Municipal Clerk

Janice S. Mironov
Mayor